

## **Special Council Meeting Minutes, February 15, 2016 at 7:00pm**

Mayor Ardell Knutson called the meeting to order at 7:00p.m. Council attending: P. Syverson, T. Wheeler (via phone), T. Robertson, J. Anderson, C. Ekern and S. Frederixon Clerk-Treasurer/W. Cartrette out of town on business.

**Open Meeting Law Requirements met:** posted more than 24 in advance & in three public places.

**Public Property and Buildings Committee Report:** Meeting held on 2/11/16–T. Wheeler reported: Dave Quarne provided a copy of the original lease with CN railroad. A lease extension for the Salt/Sand shed was agreed on for \$425.62 per year and can be prorated if needed, to commence on March 19, 2016. A lease will protect liability of both parties. The extension will be with Q-rail.

**Consider Salt/Sand Shed lease extension possible property acquisition:** The City's salt shed sits on leased land. Q-rail is interested in selling parcel that is landlocked. Countryside Coop still owns lots adjacent to Q-rail. **Motion by P. Syverson to refer salt shed land issue back to Public Property and Building committee, seconded by T. Robertson. Discussion-none. Ayes-5, Nays-0. Motion by T. Robertson to approve extension of lease with Q-rail, seconded by J. Anderson. Discussion-none. Ayes-5, Nays-0.**

**Review and Consideration to adopt as written 2-2016 Resolution – Establishing Purchasing Policies (required by CDBG-CWF D.O.A.:** Procurement policy needed for grant for Lift Station. **Motion by J. Anderson to accept Resolution 2-2016 final draft, seconded by C. Ekern. Discussion-none. Ayes-5, Nays-0.**

**Review status and planning session for TID 7 Wildcat Residential Development:** Rebecca Flege from SEH had a revised map showing the division will have 24 new lots and 3 new streets. Permits for drainage have been submitted to the DNR. Utilities are laid out in the back yards. The annexation of the sliver of Elland Road needs to take place. The Certified Survey map will be submitted in late March and 90 days after that the plat can be reviewed. That means that lots can't be sold until the plat has been approved and recorded; but bidding can take place. Bids for the project will be opened March 10, 2016. **Motion by T. Robertson to change the Regular Council Meeting from March 7, 2016 to March 14, 2016 @ 6:30 pm, seconded by C. Ekern. Discussion-none. Ayes-5, Nays-0.** The project would be more feasible to do all at once, instead of in phases. There will be no sidewalks, and no curb and gutters. The proposal is for 3 street lights per block. **Motion by C. Ekern to bid project as only one phase instead of two, seconded by T. Wheeler. Discussion-none. Ayes-5, Nays-0.** There have been additional fees that have incurred and need to be paid out. **Motion by T. Robertson to approve permit fees of \$2718.50 and to swap additional design services with D & D to manage certain aspects of the plan, seconded by J. Anderson. Discussion-none. Ayes-5, Nays-0.**

**Motion by T. Robertson to adjourn, seconded by J. Anderson. Ayes-5, Nays-0.**

---

Susan Frederixon, Clerk-Treasurer