

City of Blair Regular Council Meeting minutes, November 2, 2015 at 7:00 p.m.

Mayor Ardell Knutson called the meeting to order at 7:00 p.m. Council attending: P. Syverson, C. Ekern, W. Cartrette, T. Wheeler, J. Anderson, T. Robertson and S. Frederixon-Clerk/Treasurer.

Open Meeting Law Requirements Met – posted more than 24 hours in advance and in three public places.

Public comment: None.

Present minutes for approval: Regular Council Meeting 10/5/2015. **Motion to approve minutes as presented by P. Syverson, seconded by T. Wheeler. Discussion. Ayes-6, Nays-0.**

Present minutes for informational purposes only: Final Joint Review Board TID 7, 9/30/2015.

Review of Residential Certified Survey map issue: Rebecca Flege of SEH reviewed the issue concerning Elland Road. There is a misconception that the west half of Elland Road was in the City of Blair and the east half in the Town of Preston; when in fact, there is a small thin strip of the land owned by Blair Industrial Development Corporation that lies within the Town of Preston. The centerline of Elland Road does not line up with the boundary line between the City of Blair and the Town of Preston. This strip occurs in the road right of way and it is the intent of BIDCO to simply dedicate this strip of land to the public; so that all future lots will be defined to the edge of the road right of way. This all leads to the fact that both the City of Blair and the Town of Preston will have to sign off and approve the Certified Survey Map. BIDCO will have to either have the land annexed or an easement granted. There is also a culvert that needs to be placed under Elland Road. **Motion by T. Robertson to send a council member and R. Flege to explain the issue and ask the Town of Preston to sign the Certified Survey Map as recorded at their next regular meeting, seconded by J. Anderson. Discussion. Ayes-6, Nays-0. Motion by W. Cartrette to have P. Syverson and R. Flege attend Town of Preston's regular meeting and request permission to do culvert work, seconded by T. Robertson. Discussion. Ayes-6, Nays-0.**

Report from Personnel Committee: Meeting held on 10/28/15. J. Anderson – Chairperson. There were 28 applicants for the Deputy Clerk position, eight are being interviewed. **Motion by T. Robertson to afford the Personnel Committee the flexibility to make an offer of wage amount to get the person we want in the position, based on experience, seconded by W. Cartrette. Discussion. Ayes-6, Nays-0.**

Water Main maintenance issue: C. Ekern met with Water-Sewer Super. B. Fraust to discuss the valve shut off leak on Main Street. The recommendation is to dig and abandon the valve. **Motion by T. Robertson to abandon the shut off valve, seconded by P. Syverson. Discussion. Ayes-6, Nays-0.**

Consider change related to Blair-Preston Fire Dept. insurance billing: T. Robertson reviewed a proposal for the insurance bill to come directly to the fire department. **Motion by T. Robertson to accept the change so that insurance becomes part of the fire dept. operating budget, seconded by W. Cartrette. Discussion. Ayes-6, Nays-0.**

Snow Removal bids: none received.

Building Permits: Sand Products @ 17353 Bunyan Rd-temporary pad related to installation of underground pipeline; C. & T. Mish @ 501 E. Center St #19-remodel with electrical upgrade; R. Willette @ 500 W. Broadway St-4' chain link fence; P. Nielson @ 414 First Street-handicap ramp; D. & S. Miller @ 615 E. Olson St.-30x30' garage/shop. Millers withdrew their permit. **Motion by C. Ekern to approve Sand Products permit, seconded by P. Syverson. Discussion. Ayes-6, Nays-0. Motion by C. Ekern to approve all other permits, with the Mish permit contingent on a County permit, seconded by W. Cartrette. Discussion. Ayes-6, Nays-0.**

Resident Building Permit Variance request: D. Borreson @ 908 E. Olson St.-set back variance. Needs 5' side setback; does not have. **Motion by W. Cartrette to stand with previous decision, seconded by T. Robertson. Discussion. Ayes-6, Nays-0.**

Clerk Report: joke, report on Fire Dept. checks to City, 2015 preliminary audit work set for 12/1/15, TID 3 needs final audit to close, Health ins. meeting for employees, CDBG property foreclosure info., published notices from City, budget public hearing, wastewater increase needed.

Reminder of Upcoming Council Meeting dates: Monday, Nov. 30 Public Budget Hearing.

Police/Ordinance Meeting: Shoreline Zoning Ordinance; City Fire Code Ordinance; Tier two operator's license and city addressing scheme. Monday, November 16, 2015 @ 6:30 p.m.

Present Vouchers: **Motion to approve vouchers by W. Cartrette, seconded by C. Ekern.** Roll Call vote- J. Anderson-yes, T. Robertson-yes, T. Wheeler-yes, W. Cartrette-yes, C. Ekern-yes, and P. Syverson-yes.

Motion by W. Cartrette to adjourn, seconded by T. Robertson. Ayes-6, Nays-0.

Susan Frederixon-Clerk/Treasurer