

City of Blair Re-Organization Meeting Minutes, April 18, 2017 at 7:00 p.m.

Amended prior to approval at May 1 2017 meeting (see highlighted part).

Mayor Ardell Knutson called the meeting to order at 7:00 p.m. Council attending: P. Syverson, C. Ekern, T. Wheeler, J. Anderson, T. Robertson, Attorney A. Robertson and D. Fremstad - Deputy Clerk/Treasurer.

Administer Oath of Office to newly elected Mayor, Ward 1, 2, and 3 Alderpersons. Mayor - Ardell Knutson, Ward 1 – Chris Ekern, Ward 2 – Terry Wheeler, and Ward 3 – Paul Syverson. All 4 were sworn in for a 2 year term for the City of Blair.

Open Meeting Law Requirements Met – posted more than 24 hours in advance and in three public places.

Present April 2017 - April 2018 Standing Committee Assignments for approval/action required: Chamber of Commerce - P. Syverson. Board of Health/Nursing Home – P. Syverson, J. Anderson, and W. Cartrette. Park & Recreation - W. Cartrette, J. Anderson, and C. Ekern. Police/Ordinance - T. Robertson, W. Cartrette, and C. Ekern. Public Property & Buildings - T. Wheeler, W. Cartrette, and P. Syverson. Street, Lights, & Equipment - P. Syverson, C. Ekern, and T. Wheeler. Tax, Finance, & Personnel - J. Anderson, P. Syverson, and T. Robertson. Water & Sewer/Joint Sewer Advisory - C. Ekern, T. Wheeler, and P. Syverson. Library Board Representative - J. Anderson. Ambulance Board Representative - S. Frederixon. Fire Department Liaison – T. Wheeler and C. Ekern. Industrial Development - A. Knutson and T. Robertson. **Motion to approve standing committees by J. Anderson, seconded by T. Robertson. Discussion - none. Ayes - 5, Nays - 0.**

Nomination of Council President: J. Anderson nominated P. Syverson. Called 3 times for other nominations, no other nominations. C. Ekern closed the nominations. Discussion-none. Ayes - 5, Nays - 0.

Presentation of/Action item: City Assessor – Eric Kleven, City Attorney - Alan S. Robertson, City Civil Defense Directors – Chief T. Wheeler and S. Larson, Official City Newspaper – The Blair Press, Official Depository Bank –Union Bank of Blair. **Motion by C. Ekern to approve as stated, seconded by P. Syverson. Discussion - none. Ayes - 5, Nays - 0.**

Blair Plan Commission and Zoning Committee Appeals Board Members/Action item: Blair Plan Commission – T. Robertson, Rod Anderson, Robert Tranberg, Brian Stenberg and Joe Arneson* we need to add Mayor Ardell Knutson and Park Chairperson Wanda Cartrette to the Plan Commission/they were missed at this meeting approval process and will be added to the May 1 meeting for consideration. **THIS WAS APPROVED AT THE MAY 1, 2017 REGULAR MEETING. Motion to approve members by P. Syverson, seconded by C. Ekern. Discussion-none. Ayes - 5, Nays - 0.** Zoning Board –Jim Peterson, Carlyle Helstad, Mike Lisowski, Carl Axness, Dean Dale and Everett Olson. **Motion to approve members by C. Ekern, seconded by P. Syverson. Discussion-none. Ayes - 5, Nays - 0.**

Set meeting dates through April 2017: The 1st Monday of the month will be a regular council meeting, unless a holiday or the day before an election; then it will fall to the next Monday. **Motion by P. Syverson to approve dates with the option to change if needed, seconded by T. Robertson. Discussion–none. Ayes - 5, Nays - 0.**

Present minutes for approval: Regular Council Meeting 4/3/2017. **Motion to approve 4/3/17 minutes as presented by J. Anderson, seconded by T. Wheeler. Discussion-none. Ayes - 5, Nays - 0.**

Public Comment: J. Anderson has been getting complaints about Clean-Up days and having to take items to the shop on Spring Street; tabled until May Council Meeting.

Hen License Application: B. & J. Stenberg @ 656 Sylfest St. **Motion by C. Ekern to approve hen license and building permit as presented, seconded by T. Robertson. Discussion – why is a building permit needed? To make sure the setbacks are met for the coop. Ayes - 5, Nays - 0.**

Building Permits: L. Larson @ 504 Mill Rd-deck. **Motion by C. Ekern to approve permit as presented, seconded by T. Robertson. Discussion-none. Ayes - 5, Nays - 0.**

Stop Sign placement on Tappen Coulee: The issue of speeding on Tappen Coulee coming into Blair has been brought up several times. P. Syverson has talked to the County and they are okay with putting in a four-way stop at the intersection of Tappen and Olson. The City has also been patrolling the area more frequently. This topic was tabled and recommended to the Streets, Lights & Equipment Committee to look into and bring back to the May Council meeting.

Clerk Report: Open Book (4-6 pm) and Board of Review (6-8 pm) have been set for Tuesday, May 9, 2017.

Closed Session per State Statute 19.85 (1) (c) and (1) (g) related to legal counsel with respect to litigation:
Motion to enter into closed session by C. Ekern, seconded by T. Robertson. Discussion-none. Ayes - 5, Nays - 0.

Motion to return to open session by T. Robertson, seconded by C. Ekern. Discussion-none. Ayes-5, Nays-0.

Motion to adjourn by T. Robertson, seconded by C. Ekern. Discussion-none. Ayes-5, Nays-0.

Debi Fremstad-Deputy Clerk/Treasurer