

DRAFT-MINUTES

Public Hearing Resolution on Discontinuance of a Public Way and City of Blair-Regular Council Meeting - June 5, 2017

Public Hearing @ 6:45/Regular Council Meeting @ 7:00 P.M.

City Council Chambers at City Hall 122 S. Urberg Ave. Blair, WI 54616

Attendance: Mayor Knutson, W. Cartrette, C. Ekern, P. Syverson, J. Anderson, T. Robertson, and T. Wheeler (arrived at 6:55 pm), Attorney Robertson, Clerk/Treasurer S. Frederixon.

At 6:45 p.m., Mayor Knutson called the Public Hearing to Order. **Motion by J. Anderson to open public hearing/2nd by C. Ekern, motion carried: Yes 5, No 0.** Mayor verified with Clerk that Open Meeting Law was satisfied. There was opportunity for 'open comment' from the public related to Resolution # 4-3-2017 Discontinuance of Public Way/section of Grandview Avenue-there was no comment presented.

Motion by C. Ekern to Close Public Hearing, 2nd by J. Anderson. Motion approved: Yes 5, No 0.

At 7:00 pm Mayor Knutson called Regular June Council Meeting to order and verified that Open Meeting Requirements were met.

Present minutes for approval: Regular Council Meeting 5/12/2017 and Special Meeting 5/24/2017. **Motion by W. Cartrette to approve both sets of minutes, 2nd by T. Wheeler. Motion approved: Yes 6, No 0.**

Public Comment Session: none

Resolution #4-3-2017-Discontinuance of Public Way: **Motion by C. Ekern to approve as presented/2nd by T. Wheeler. Motion approved: Yes 6, No 0.**

Mayor Knutson Opened 2017 Liquor License Hearing

Consider approval of Liquor License Applications: presented at the May 1 regular meeting. **Motion by J. Anderson to approve all published Class A and B Liquor Licenses as presented/2nd by T. Wheeler. Motion approved: Yes 6, No 0.**

Deer in Park Discussion: Jeff Fritz from Osseo-professional animal exhibitor spoke on possibility of his company providing deer to our Park after the current deer are removed. Mr. Fritz offered to provide 2 to 3 deer for our enclosure at only his cost of testing and licensing, estimated at \$500. Mr. Fritz recommended Fallow Deer a medium size deer, adult males with large palmate antlers with life span of 11-15 years. They are the most popular for exhibits from his experience. **Motion by J. Anderson to move forward with process to have fallow deer in Blair Park, 2nd by W. Cartrette. Motion approved: Yes 6, No 0.**

New TIF annual reporting requirements: Ehlers proposal/reviewed- tabled until 2nd proposal was looked at. CIVITAS Development LLC/New TIF reporting proposal: **Motion by J. Anderson to accept CIVITAS as presented, 2nd by C. Ekern. Motion approved: Yes 6, No 0.**

City Hall cleaning outsourcing update: ads have been published, many good applications are being received, walk through with applicants for quoting process will be done soon, plan for recommendations from Clerk to Council at the June 26, DNR Funding Meeting.

Application for Temp. Class "B"/"Class B" Retailers Liquor License: Blair Fireworks Committee July 3, 2017. **Motion by C. Ekern to approve, 2nd by P. Syverson. Motion approved: Yes 6, No 0.**

2017 DNR Consumer Confidence Water Quality annual report was distributed to Council for review: This report is a requirement of the DNR to monitor the City water quality during 2016 and is due by July 1 annually. The report has been submitted and accepted by the DNR with "NO VIOLATIONS". We are also required to post publically in City Hall, publish for all residence and send the report to AMPI, GVCC and Countryside Lefse, which has also been completed.

2017 CMAR Waste Water report was distributed for review by Council: Report was completed by B. Fraust and S. Frederixon and submitted by S. Frederixon. The City's 2016 report received a letter grade of A, which is the highest available. This report is required annually by the DNR to monitor wastewater treatment works and due July 1 of every year and requires an approved Resolution.

Consider Authorizing Resolution # 06-05-2017 for 2016 CMAR Waste Water report: **Motion by J. Anderson to approve as presented, 2nd by W. Cartrette. Motion approved: Yes 6, No 0.**

Request by FABICK to put CAT equipment and Parts Drop Box: near City shop. This is to make it more convenient for local contractors to pick up FABICK parts and supplies. Pictures of the box were distributed and City could pick the color, the liability would be entirely on FABICK for any issues that may come up. **Motion by P. Syverson to approve with FABICK presenting City with documentation that releases City from any liability, 2nd by T. Wheeler. Motion approved: Yes, 6 No 0.**

Locomotive storage site noise issue: discussion/plan: City Clerk explained the railroad has been storing locomotives not in use at a site near our Center Street resident area. The engines are running constantly and very disturbing to the nearby residents especially when people are trying to rest. City Clerk contacted CN Railroad and they said they would review and attempt to find a better place for the engines. CN explained the engines are set to run only when temperatures are below 40 degrees, Clerk Frederixon let them know that they were running when temps were higher. CN said they would look in to issue. They also gave a Customer Service number for residents to call 1- 888-888-5909.

Street sign resident request: Resident @ 108 W. Broadway requested '3 hour parking signs' to be adjusted to allow for him to have some 'handicap' access to his residence. Council felt they could not make an exception for this request, as the City Ordinances require 'off street' parking to be supplied for all downtown district homeowners.

Reports:

Park-Pool Committee Meetings: 5/3/17, 5/10/17 and 5/31/17. Chairperson W. Cartrette reported the capital campaign has raised a WHOPPING \$1,706,558.47 so far, which does not include probable and amazing 'in kind' local contractor's donations for onsite work. The hard working committee is planning a large fundraising event for June 17, 2017 in the Park and are requesting donations toward the fundraiser in the form of volunteers, money toward supplies, raffle baskets, auction items, all of which is greatly appreciated.

Consider Advance of \$2500 to Pool Committee: for June 17 fundraising event. Money to be used for supplies, concession and event items needed to make the event a success. The advanced amount will be reimbursed to the City after the event. **Motion by T. Wheeler to approve as presented, 2nd by P. Syverson. Motion approved: Yes 6, No 0.**

Community Development Block Grant Housing Committee Meeting - 5/3/2017: members Mayor Knutson, Alderperson T. Wheeler and Clerk Frederixon attended. Two no interest or low interest loan applications were reviewed. Loan #125 for siding, weatherizing, electrical and window repair. Due to the home just recently being purchased the Committee felt the current equity at this point did not support approval of the siding amount. All other items requested were approve for the amount of \$7905.00 with urging from the Committee to reapply in a year or so when there is time to build more equity. Loan #126 for updating, electrical, lights, gas, HVAC system, insulating, doors, windows, flooring and fire escape was approved for amount of \$21,755.

Street Committee/Town of Preston Meeting-5/8/2017: Street Committee follow up info on speed hump placement: general speed hump information was shared with much discussion. Council decided to have City Street Superintendent and Clerk/Deputy Clerk work on recommendation to present to C. Ekern and move forward with placement of speed deterrent humps in appropriated locations along Tappen Coulee Road as exits and enters the City limits.

Water/Sewer follow up report: water utility upgrade contractor information – no additional information at this time.

Fire Department Liaison Meeting-5/11/2017: C. Ekern and T. Wheeler attended meeting. C. Ekern reported discussions centered on plans to create a fire board with members of both governments and residents from each entity. Discussed meeting twice per year, budget and revisiting the current agreements between Town of Preston and City of Blair. Request for Mayor to be thinking of candidates for the City resident positions of

the future board. Fire Board members will contact the Mayor with some possible names of residents who have already shown interest.

2017 Open Book and Board of Review-5/9/2017: Attendance: Mayor Knutson, Alderpersons T. Wheeler and W. Cartrette, Clerk Frederixon and City Assessor, Eric Kleven. The Board used the 2 hour required time to review all home sales during the past few years, with Assessor noting there were a good amount of sales and all at higher than assessed purchase prices. There were no visits from residents during the Board of Review or Open Book meetings. All questions that did come up from property owners were discussed and settled with Assessor prior to the meeting.

Engineering project updates for Wildcat Residential Development: final items remaining, paving planned for week of 6/12, erosion control installation and turf restoration planned but not scheduled yet, then a final walk through and final acceptance will be completed. Main Lift Station: contractor is in process of completing items on final walk through list. Webster Street Extension: a pre-construction meeting is scheduled for 6/15/2017, DNR permits have been received, should start soon after 6/15/2017. Storm Water runoff upgrades: S.E.H. is working on plan sheets and then will assist City with 'requests for quotes' for 4th and 5th Street storm water projects. Blair Chamber of Commerce request for City to join membership-City Council agreed to assist the Chamber when able but normally City Governments do not participate as members. The Blair Chamber also wondered if the Council would support a Farmers Market in Park: Council has support for a Farmers Market in the City, but felt it needed to be more visible to traffic and suggested the open area across from the Park and bordering Hwy. 95 or grassy area near Kwik Trip.

Clerk Report: 2017 Recycling grant awarded in amount of \$2516.59 slightly higher than last year; Community Center Cleaning will switch over to Town of Preston mid- June; 3 hour parking signs have been placed and will be monitored by Police department, Flowing Crab Tree donated by Class of 1974 to the Park in memory of Gary Weisenberger was planted Sunday.

Building Permits: A. Smith @ 221 W. 2nd Street-concrete slab; K. Kamrowski @ 117 S. Spring Street-pool installation; Simmons Management @ 219 S. Main Street-fence; D. Griffey @ 828. E. Olson Street-fence.

Motion by J. Anderson to approve Smith, Kamrowski and Griffey as presented, 2nd by C. Ekern. Motion approved: Yes 6, No 0. Simmons Construction fence permit: **Motion by J. Anderson to table until research on City 'road right away' requirements done, 2nd by P. Syverson. Motion approved: Yes 6, No 0.**

Consider date for Hi Crush tour as requested @ 11/14/2016 Regular Council Meeting/Council requested Clerk to work on arranging this.

Renewal of Preferred Sands Bond: - settled prior to meeting. On legal advice, since this was just a renewing of the current bond, it did not need to be on agenda for Council.

City of Blair general road use information: - in response to a few questions related to Sand Products WI's use of Bunyan Road and the dedicated truck route, City Attorney Robertson informed Council that SPW's use of these roads has been spelled out, directed and approved by this Council in multiple sections of the Conditional Use Permit and Agreements with the City.

Discussion/Consideration of Sand Products of WI letter of credit: Attorney Robertson explained the requirement for this type issue is a formal request by SPW to the City and then after a 60 day waiting period and review of the letter by City Legal department (already completed) the letter can be acted on. Attorney Robertson agreed with SPW this formal request had taken place at the May 1, 2017 Council meeting and would be ok for Council to consider and approve at end of 60 day period or July 3, 2017.

Motion by C. Ekern to approve as presented, 2nd by W. Cartrette. Motion approved: Yes 6, No 0.

Police Department City Beautification Correspondence: Council was presented with a notification to public letter prepared by Chief Wheeler to propose an increased effort to improve general upkeep of the City, through enforcement of the City Public Nuisance Ordinances, which require all of us to keep our property

clean, organized and neat for our neighbors and visitors enjoyment. Items like unlicensed vehicles, debris, broken lawn items and toys, grass not mown or weeds not trimmed, etc. are required by City Ordinance to be disposed of or there is the possibility of citations and/or City removal at a cost to the property owner. General agreement of Council to add this item to next Ordinance Committee Meeting, which is expected in June. Ordinance Committee Chairperson T. Robertson will take care of.

Joint Waste Water Committee meeting in June – AMPI is considering scheduling a meeting with City of Whitehall, which the City will be invited to.

Review and Consider Vouchers for May 2017: **Motion by J. Anderson to approve as presented, 2nd by C. Ekern. Discussion: questions of checks for part time police officers-Clerk believes those checks are related to State required training but will check with Chief Wheeler. Motion approved by roll call vote, all Yes.**

Items for July 10, 2017 meeting: - Ian Ekern fence building permit.

A portion of this meeting was held in closed session per State Statute Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining negotiations require closed session bargaining/Action Item. **Motion by J. Anderson to move to closed session per agenda, 2nd by C. Ekern. Motion approved: Yes 5 (one alderperson exited the room during this vote) No 0.**

*Discuss/consider Sand Product Wisconsin's Conditional Use Permit as it relates to payment of royalties.

Reconvene into Open Session to take or announce any action, if any and if appropriate, arising out of closed session. No action taken from Closed Session discussions. **Motion by J. Anderson per agenda language, 2nd by T. Robertson: Motion approved Yes 6, No 0.**

Next Regular Council Meeting will be July 10, 2017.

Adjourn. **Motion by J. Anderson, 2nd by T. Robertson. Motion approved: Yes 6, No 0.**

Susan K. Frederixon,
Clerk-Treasurer