

## **Special Council Meeting minutes, July 14, 2022 at 6:30 p.m.**

Council President Dennis Stephenson (in Mayor Rawson's absence), called the meeting to order at 6:30 p.m. Open meeting law requirements were verified by City Clerk as being met. Council attending: D. Stephenson, J. Tranberg, J. Anderson and P. Syverson. D. Stephenson announced a 'quorum' is present. (C. Ekern, J. Rawson & T. Wheeler were absent). Others in attendance: Attorney-Mark Radcliffe and Clerk Susan Frederixon.

### **Council President reported a 'quorum' is present.**

Council President/D. Stephenson asked for a motion for the 1<sup>st</sup> agenda item: **P. Syverson made a motion for the Common Council for the City of Blair, pursuant to Wis. Stat. 19.85(1)(c), may convene in closed session to consider compensation for the City Clerk over whom the governmental body has jurisdiction or exercises responsibility; and also, pursuant to Wis. Stat. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which is or is likely to become involved regarding a complaint received, 2<sup>nd</sup> by J. Anderson.** Discussion: None. Roll Call Vote: P. Syverson/yes, J. Anderson/yes, J. Tranberg/yes and D. Stephenson/yes. Motion approved. Tape recording was turned off and Clerk Frederixon left the room.

**Motion by J. Tranberg to reconvene into open session, 2<sup>nd</sup> by P. Syverson. Roll Call: D. Stephenson-yes, P. Syverson-yes, J. Anderson-yes, J. Tranberg-yes. Motion carried.**

Action out of closed session: Motion by J. Anderson to accept Personnel Committees recommendation to accept the severance package as discussion the June 21, 2022, Tax, Finance & Personnel Committee meeting, 2<sup>nd</sup> by P. Syverson. Discussion: None. Roll Call Vote: J. Tranberg/no, J. Anderson/yes, P. Syverson/yes, D. Stephenson/yes. Motion approved.

D. Stephenson reported: in closed session the Tax, Finance & Personnel Committee talked about what happened with the Police Chief and the City having some liability concerns with that. Committee is ok to pay those liabilities, but would recommend Council to amend current Personnel Policy to reflect 'no personal vehicles should ever be used for City business.' Committee also recommends we look for older/used front wheel drive vehicle that can be stored somewhere in a City owned building, for employees to use for meetings, election duties, going to court and all City related duties. Mark Radcliffe supported this idea. He did research and found that federal mileage is supposed to cover insurance type issues, but getting another vehicle is the best way to go. Policy needs to address, no impaired driving, valid driver's license, follow all rules of the road, etc. Discussion about amount to spend on used vehicle, having the Street & Equipment Committee members, Paul, Jeremy and Terry search. **Motion by J. Anderson to amend personnel policy to say no personal vehicles used for City business, no non-employees using City owned vehicles, proof of valid driver's license/photo copy on file, no impaired driving, must follow rules of the road, no taking vehicle home at night, vehicle will be signed out in City Office, sign out sheet should include purpose for use. Mayor is the decision maker if vehicle is requested by 2 parties for same time, receipt for gas reimbursement for out of town trips, but use Express Mart charge account when can, fill the vehicle up at the end of every use, must report to City Office any accidents or citations within 12 hours of event and to authorize the Streets, Lights & Equipment Committee to purchase a vehicle as a 'utility' vehicle for not more than**

**\$10,000, 2<sup>nd</sup> by J. Tranberg. Discussion: None. Roll Call Vote: P. Syverson/yes, J. Anderson/yes, J. Tranberg/yes, D. Stephenson, yes. Motion approved.**

**Motion by P. Syverson to adjourn this meeting, 2<sup>nd</sup> by J. Anderson. Discussion: None. Vote: Yes 4, No 0. Motion approved at**

Susan Frederixon, City of Blair Clerk/Deputy Treasurer