

## City of Blair Special Meeting Minutes for May 20, 2020

A Special meeting of the Common Council of the City of Blair, Trempealeau County, Wisconsin, was duly called, noticed, held and conducted in the manner required by the Common Council and the pertinent Wisconsin Statutes on May 20, 2020. Mayor Knutson called the meeting to order at 7:00 p.m. The following members were present: Alderpersons- P. Syverson, M. Lisowski, J. Anderson, T. Wheeler and W. Cartrette, Alderperson C. Ekern absent, Clerk/Treasurer S. Frederixon

Mayor called meeting to plan 2020 Park season: camping, pool, shelters, ball fields, etc.

**Camping:** Clerk Frederixon reported having information from many WI municipalities who allow camping to be open for 'self-contained' camping vehicles. 50 % capacity was also discussed, but usually other than special event weekends the campground is at 50% or lower reservations. **General discussion of full Council was to allow opening of campground for 2020 season, as soon as water can be turned on. Only 'self-contained' recreational vehicles will be allowed at this time, no tenting. Porta Potty units will be removed or locked up with "NOT IN USE" sign posted. City will adapt as things change with COVID-19 guidelines.**

**Shelters:** General discussion of full Council was to allow opening of shelters as soon as they can be prepared, with the addition of required signed waivers and agreements for renter to be responsible for cleaning during event, to include bathrooms, shelter interior and to follow 6 foot 'social distancing' recommendation guidelines and 50% occupancy guidelines in the shelter. Renter also needs to bring own clean solution. City to include in packet the Trempealeau Co. Health Department/CDC suggestion bleach mixture ratio.

**Pool:** W. Cartrette reported on Committee discussions: Committee recommend opening pool, no lessons, chlorine does kill virus, no slide which will save on number of lifeguards required. Only open swim from noon – 4 and 5-7 Monday thru Friday and 1-5 pm on Sat/Sun. Suggested lap swim 4-5 pm Monday-Friday. Pool open to public about 38 hours. One of our struggles is developing plan for full time adult at pool for management and sanitation responsibilities. Cathy M. not interested in full time, so recommending 3 adults managing the adult role. Recommend Gwen Kidd, Cathy M. and Alex Olson split the position. No other pools open at this time. Biggest concern is social distancing. 5 full time lifeguards needed and the other applicants as float, fill in staff. Feedback has shown many people are hoping pool will open, we need to post for COVID-19 symptoms and customer awareness they are not allowed entrance if symptoms are present. Lifeguards and managers will be responsible to maintain social distancing of customers. Ok to bring own deck chairs, City will not put out their chairs. Maximum is 234 now, will look at 50% capacity or less. Looked at Blair/Taylor school district residents only to try to limit attendance. Still looking at all procedures and working to adapt and be as safe as possible. We have considered not opening and hope for a program to recoup losses. Park Committee will continue to meet and work on good procedures and have more updates to full Council at June 1 meeting. Discussion on money exchange, hopefully find a way not to exchange money. Mask and gloves in front lobby? Plexi glass shield at front and back of office area. Recommendation from Committee is to open pool for open swim only for hours mentioned, 5 full time guards and fill in staff, full time adult manager/sanitation person all hours of operation and June 15 opening date. Painting of pool may be an issue for June 15 opening, but will adapt as needed. Passes at this time would be same price as last year, will re-visit if needed. Committee recommendation related to 2020 pool staff discussions: Cathy would not get the season salary, but paid by hour, suggesting the swim lesson amount of \$12.50 paid in 2019 for Cathy, Alex and Gwen the adult Directors/Sanitation positions. **Motion by M. Lisowski, in the interest of time, to allow Park Committee to make decisions of hiring and related to pool opening without coming back to full council. Cathy hires 5 full time at \$8.50 per hour if returning from last year, 38 hours per week and rest of applicants as fill in lifeguards. 1<sup>st</sup> year staff at \$8.25 and plan other park meetings as needed, 2<sup>nd</sup> by J. Anderson. Discussion: None. Vote: Yes 5, No 0. Motion approved. Will not publically announce until staff is hired.**

**Bathroom:** City staff will clean am, noon and before end of shift Monday-Friday and am on weekends if rented. Shelter renters clean during event. Bathrooms close at 8 am by Police department or 11 pm if something going on. City Clerk will develop a checklist for cleaning procedure for park bathrooms, will need to be signed by staff completing cleaning and Park Superintendent, to maintain good record keeping of COVID-19 efforts.

**Ball fields:** Council general discussion of let them have volleyball, tavern league, etc. Should be watching and following 'social distancing' guidelines. Hopeful that we follow guidelines and avoid possible shut down by Health department.

General Council discussion to open City office to public June 1 with Plexiglas on counter, more frequent disinfecting and follow social distancing.

Park meeting set up for Tuesday, May 26 @ 5 pm hire staff & opening procedures of pool for 2020 season, in Community Center.

Skf to send outlook invite to Cathy M., Alex O., Gwen K., all lifeguard applicants.

Street, Lights, Equipment Committee meeting set up for Wednesday, May 27 @ 6 pm, in Community Center, Park Truck topic. Per J. Anderson, Susan to invite Jeff Stalheim for municipal program information.

June 1 Regular Council meeting ok to have at Community Center.

Request by J. Anderson to add to June 1, Regular Council meeting, Personnel Committee set date for meeting to work on new officer 6 month probationary evaluation.

J. Anderson asked Clerk to check if 1<sup>st</sup> base peg on baseball field was repaired and in good working condition.

W. Cartrette agreed to have separate meeting on Summer Recreation program budget overview at a later date, too much going on right now. This topic has been brought up by Nate Dahl and Township of Preston requesting a better understanding of how the program budget is done.

**Motion by M. Lisowski to adjourn, 2<sup>nd</sup> by J. Anderson. Discussion: None/Vote: 5 Yes, 0 No. Motion approved.**

---

Susan Frederixon, City Clerk