

April 17, 2018 Minutes for Re-Organizational Meeting of the Common Council of the City of Blair

A meeting of the Common Council of the City of Blair, Trempealeau County, Wisconsin, was duly called, noticed, held and conducted in the manner required by the Common Council and the pertinent Wisconsin Statutes on April 17, 2018. The Mayor called the meeting to order at 7:00 p.m. The following members were present: Mayor A. Knutson; Alderpersons- C. Ekern, W. Cartrette, T. Wheeler, J. Anderson, P. Syverson, Mike Lisowski, Blair Press and Trempealeau County Times.

- All Council members were given a handout of Ordinance Chapter 3-City Government, which outlines our government and administration procedures and general information as they start a new year.

Administer Oath of Office to newly elected Alderpersons. Ward: 1: Wanda Cartrette, Ward 2: Jill Anderson and Ward 3: Mike Lisowski (appointed). All 3 were sworn in and signed paperwork for a 2 year term for the City of Blair.

Open Meeting Law Requirements were verified.

Present April 2018 - April 2019 Standing Committee Assignment/Action Item: Board of Health/Nursing Home – P. Syverson, J. Anderson, and W. Cartrette. Park & Recreation - W. Cartrette, J. Anderson, and C. Ekern. Police/Ordinance – C. Ekern, W. Cartrette, and M. Lisowski. Public Property & Buildings - T. Wheeler, W. Cartrette, and P. Syverson. Street, Lights, & Equipment - P. Syverson, C. Ekern, and T. Wheeler. Tax, Finance, & Personnel - J. Anderson, P. Syverson, and T. Wheeler. Water & Sewer/Joint Sewer Advisory - C. Ekern, M. Lisowski, and P. Syverson. Library Board Representative -J. Anderson. Ambulance Board Representative - S. Frederixon. Chamber of Commerce - P. Syverson. Fire Department Liaison – T. Wheeler and C. Ekern. Industrial Development - A. Knutson and C. Ekern.

Motion to approve standing committees C. Ekern, 2nd P. Syverson. Discussion-none. Yes 6, No 0. Motion approved.

Nomination of Council President: C. Ekern nominated P. Syverson, 2nd J. Anderson. Called 3 times for other nominations, no other nominations. C. Ekern closed the nominations. Discussion-none. Vote Yes 6, No 0. Motion approved.

Presentation of General Offices/Action item: City Assessor – Eric Kleven, City Attorney - Alan S. Robertson, City Civil Defense Directors – Chief T. Wheeler and S. Larson, Official City Newspaper – The Blair Press, Official Depository Bank –Union Bank of Blair. **Motion W. Cartrette to approve as stated, 2nd C. Ekern. Discussion-none. Yes 6, No 0. Motion approved.**

Blair Plan Commission and Zoning Committee Appeals Board Members/Action item: Blair Plan Commission: Mayor Knutson, Wanda Cartrette-Alderperson, Mike Lisowski-Alderperson, Rod Anderson, Robert Tranberg, Brian Stenberg and Joe Arneson. **Motion to approve members W. Cartrette, 2nd C. Ekern. Discussion-none. Yes 6, No 0. Motion approved.**

Zoning Board –Jim Peterson, Carlyle Helstad, Katy Lien, Carl Axness, Dean Dale and Everett Olson. **Motion to approve members W. Cartrette, 2nd P. Syverson. Discussion-none. Yes 6, No 0. Motion approved.**

Set meeting dates through April 2018: The 1st Monday of the month will be a regular council meeting, unless a holiday or the day before an election; then it will fall to the next Monday. **Motion W. Cartrette to approve dates as presented, 2nd T. Robertson. Discussion: P. Syverson does it work ok to have meeting on 1st of a month, for bill preparation? Clerk, we have streamlined our office for that and now it works fine. Mike Lisowski request to have meetings moved up to an earlier time, most Council members would like the meetings earlier, but at least 1 could not make it before 7 pm. Discussion ended without a motion and agreement to keep meetings efficient. Yes 6, No 0. Motion approved.**

Public Comment: None.

Fire Department request to do minor upgrades to Community Center, for compliance requirements prior to May 12 fundraising event and use a tent and have street blocked off if needed, this had been discussed at the April 9th meeting, but wasn't on agenda, so no action could be taken. Clerk researched and any type of floor sealer would be ok to use without affecting new floor installation. **Motion to approve minor upgrades at Fire Department expense, use of tent and block street if needed for May 12 fundraiser C. Ekern with Township approval, 2nd W. Cartrette. Discussion-none. Yes 6, No 0. Motion approved.**

Community Center flood damage mold/asbestos remediation contract of \$7,897.96, will be covered at least partially by insurance and shared with Township. Per Clerk Frederixon, the 2018 schedule for this work is filling up already, only openings for mid-late May. **Motion W. Cartrette to approve work to be scheduled with Township approval also, 2nd C. Ekern. Discussion-none. Yes 6, No 0. Motion approved.**

We Energies distribution easement: request is to abandon current backyard service and relocate them to the front area of the homes to allow future access to tee's and shutoff valves, should service be required, problems arise. Attorney Robertson has reviewed the easement document and had a few general language text, but feels the service is needed by the residents and City and we should approve contingent on we energies supplying a legal description with the easement document. **Motion P. Syverson to approve contingent on we energies supplying a legal description with the easement and final review by Attorney Robertson, 2nd same T. Wheeler. Discussion: Much discussion and review of the map provided by WE Energies. Jeff Nussbaum from S.E.H. was very helpful with reading of the map abbreviations and intent. Yes 6, No 0. Motion approved.**

Building Permits: Stewart Anderegg @ 851 E. Olson Street to replace concrete on driveway & patio-no change in size of either area. **Motion C. Ekern to approve as presented, 2nd T. Wheeler. Discussion: None/Vote: Yes 6 No 0/Motion Approved.** We Energies @ N. Park Road to move current gas main from back yard area of homes to the front area for better service and access. Map shows they will use directional boring as to cause minimal disturbance to ground. **Motion P. Syverson to approve as presented, 2nd W. Cartrette. Discussion-none. Yes 6, No 0. Motion approved.**

Source Energy-Hwy 53 storm water holding pond information: Council member C. Ekern had received a message that there was a pond @ the Source Energy Hwy 53 site that they had questions about. Nathan Stobbs-Regulatory Compliance Manager/Source Energy, attended the meeting, distributed maps, so area in questions could be accurately identified and explained the pond was in compliance with industry standard and safe and used to retain storm water runoff and keep from causing any damage to surrounding area. Much of the water in that pond has been pumped out to be reused in the processing. Source Energy is good with the City sending their zoning administrator over to the site to inspect and verify that it is in compliance. The City uses S.E.H. as their zoning administrator. Council members also asked for verification that S.E.H. did not have any type of conflict of interest with being able to perform work for the City, such as inspections with Source Energy. Jeff Nussbaum, S.E.H. representative confirmed that they have offices located throughout the State and beyond. They explained to the Council previously that they work very hard to separate business done for clients that might conflict. They have and always used separate staff to do inspections done for the City that have never had any business relationship with a company they might be inspecting. Totally free of any type of conflict of interest. Council members W. Cartrette and Lisowski, commented that S.E.H. are professionals and have liabilities to do professional and reliable work and as such they have confidence in their work as City Zoning Administrators. **Motion by C. Ekern to S.E.H. Michael Neid, City Zoning Administrator to do an inspection of the storm water pond in question to verify compliance, 2nd T. Wheeler. Discussion-none. Yes 6, No 0. Motion approved.**

Clerk Report: CDBG-PF Grant Public Hearing is required for the Grant Application is scheduled for Monday, May 7 @ 6:45 pm prior to the Regular Council meeting; Open Book will be May 8, 2018 from 10 am – noon and Board of Review will be May 15 2018 from 6 pm to 8 pm where property assessment questions can be discussed, both meetings will be in the City Council Chambers.

Motion W. Cartrette to adjourn, 2nd C. Ekern. Discussion-none. Yes 6 No 0. Motion approved.

Susan Frederixon, City Clerk